



El Paso County Advisory Board

January 17, 2017

5:30 pm

Colorado State University Extension Office at 17 N. Spruce St

Meeting Minutes

Advisory Board Members present: Ed Dills (Chair), Steve Loy, Cheryl Nunnali, Phillip Williams, Sharanne Rothenbucher and Barbara Bates.

Mission Statement:

The mission of the El Paso County Cooperative Extension Advisory Committee is to promote, advocate, and support the County's Cooperative Extension programs and staff by developing and implementing a strong marketing strategy that results in educating community officials and providing information flow between county citizens and Cooperative Extension.

Member	Topic	Topic/Discussion
Barbara Bates	Old Business	<ul style="list-style-type: none"> Minutes from the November meeting were reviewed. They had been approved previously via email. It was suggested that Barbara follow up with Commissioners about the new appointees from November. Phillip Andrews and Rose Lyda received notification of this meeting but have not replied.
Barbara Bates and Ed Dills	New Business	<ul style="list-style-type: none"> Progress on new positons: Resolutions passed BoCC and funds were deposited. Job descriptions have been drafted and will be sent to HR this week for final input. Notice of the new positons was in the Ranchland News. Mrs. Tobias is a reporter for Ranchland News. Ed learned recently that this Advisory Board is to report to the BoCC annually. Ed will coordinate a meeting at the end of February on a Thursday. Other committee members should plan to attend if possible. The presentation should be planned so that Commissioner Waller, our liaison, is present. Sunshine Memo: Read and approved. Meeting to continue on the second Tuesday of the month at 5:30 at 17 N. Spruce. Fee Structure Review: Extension fees for all program areas were discussed. After initial discussion, the committee agreed that Cottage Foods Certification training at \$40, \$40/year 4-H enrollment, and horticulture Make & Takes at \$30 all seemed low. It was agreed that a discussion of increasing fees would be tabled until August. Barb will prepare additional data on 4-H fees in other counties, how the funds are utilized and distributed within 4-H and how much additional fees are for projects /fair entry.

		<ul style="list-style-type: none"> • Barb explained that some of the funds collected for certificate programs and 4-H enrollment are sent to campus for their support. • It was stated that the application process for funding support from EPC 4-H Foundation needs to be streamlined. Barb will ask Emily to review this.
		Meeting Adjourned at 6:30 pm
		Minutes prepared by Barbara Bates (approved 2-13-17)
		Next meeting: Tuesday, February 13, 2017