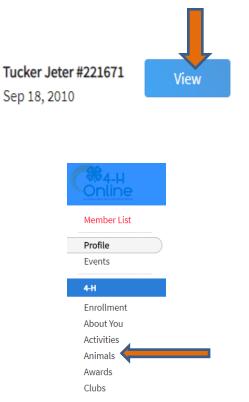


# 4-H Online 2.0 Animal Entry Guide Market Beef Projects \*Note: For 4-H Members 8 and above

NOTE: Market Beef IDs should only be entered into 4Honline.com AFTER the official county tag-in/weigh-in

- 1. Login to <u>4Honline.com</u>
- Using your family email and password to log in
- 2. Click "View", next to Member's Name



3. Locating 'Animals'

=

Profile

First Name

Tucker

• Desktop, select "Animals" from the left side navigation

• Smart Phone or Tablet, click on the 3 bars in the top left corner

With either option, this will bring up a dropdown list to begin adding Animals.



4. Add	ing an Anima		
Click	'Add an Animal"	Animals	Add an Animat
Add an Anima	at		
Add N	ew Animal	Previously Added Animals	
	a new animal not dy registered can here.	Animals that have been added and approved by the member or a family member in a previous program year and can be re-activated for the current program year.	

• Select Beef Market

**REQUIRED:** Enter <u>COUNTY</u> Tag Number. **NOTE: Do NOT enter any other ear tag than the official** county number. County tags have EPC noted on them.

lick "Save"	
d an Animal	×
New Animal	
Animal Type required	
Beef Market	×
tag required	
0000	

5. Next, click "Show Questions"

Animal Entry is open for the current enrollment year. - Is all information complete? Check all county animal entry deadlines.

READ All County instructions for each animal species as county requirements vary.



Enter Unique Identifier (Example: Name of Animal or Smaller Hereford)



• **REQUIRED**: Enter the weight from the official county tag-in/weigh-in:

**Beginning Weight** 

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Initial Beef Weigh-In weight

• **REQUIRED:** Enter the date of the official county tagin-in/weigh-in

#### Beginning Weight Date

Choose a date

Initial Beef Weigh-In weight date

• NOT REQUIRED: Choose the breed from the drop-down box. You can only choose one breed

Breed

Enter the Breed Information. If Breed not listed or is Mixed Breed, select "Other/CrossBred" - Only select 1 Breed.

#### NOT REQUIRED:

Colors And Markings

Provide any specific animal colors and/or markings.

### NOT REQUIRED

NAIS Premises ID

Premises/Location ID, if applicable in your county.

• **REQUIRED**: Select the animal gender from the drop-down box. Steers will need to be put under male.

Animal Gender

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• The COUNTY tag number entered on the first screen will carry over to this screen. Please verify that they tag number is correct for the animal entered above.

Tag required	
0	
Enter County Tag Number, if no tag number enter 0	

## 6. Click "Next" to continue to the file uploads section

• THE FILE UPLOADS SECTION IS NOT REQUIRED FOR MARKET BEEF, click next

Beef Market (Bill of Sale)	Beef Market (Brand Inspection)	County Use Form (Beef Market)
PDF No File Uploaded	PDF No File Uploaded	PDF No File Uploaded
🖺 Upload	Dpload	L Upload
Beef Market (Photo 1)	Beef Market (Photo 2)	Beef Market (Photo 3)
No Image Selected	No Image Selected	No Image Selected
D Upload	🖺 Upload	L Upload
Beef Market (Photo 4)	Beef Market (Photo 5)	
No Image Selected	No Image Selected	
Deload	Upload	
	Back	

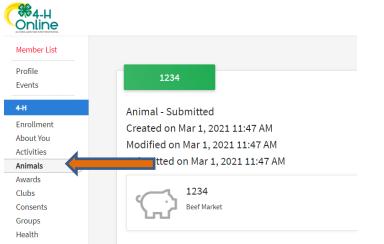


7. Confirm all information, then click 'submit'

Back	Submit

### 8. To add an additional animal

From the submission confirmation screen, select the Animals tab on left side of the screen



You should then see the option to 'Add an Animal':

Animals	Add an Animal

**9.** EL Paso County Extention staff, will review all information. If more is needed, members can edit. Once "Approved", an email will be sent to your family account (example below) with a time and date stamp for each animal.

