



4-H Online 2.0 Animal Entry Guide

Breeding Swine Project

**Note: For 4-H Members 8 and above*

NOTE: Breeding Swine IDs must be entered before May 1.

1. Login to 4Honline.com

- Using your family email and password to log in



2. Click "View", next to Member's Name

Tucker Jeter #221671
Sep 18, 2010



3. Locating 'Animals'

- **Desktop**, select "Animals" from the left side navigation



Member List

Profile

Events

4-H

Enrollment

About You

Activities

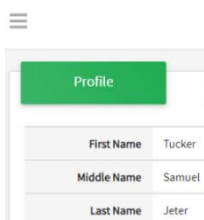
Animals

Awards

Clubs



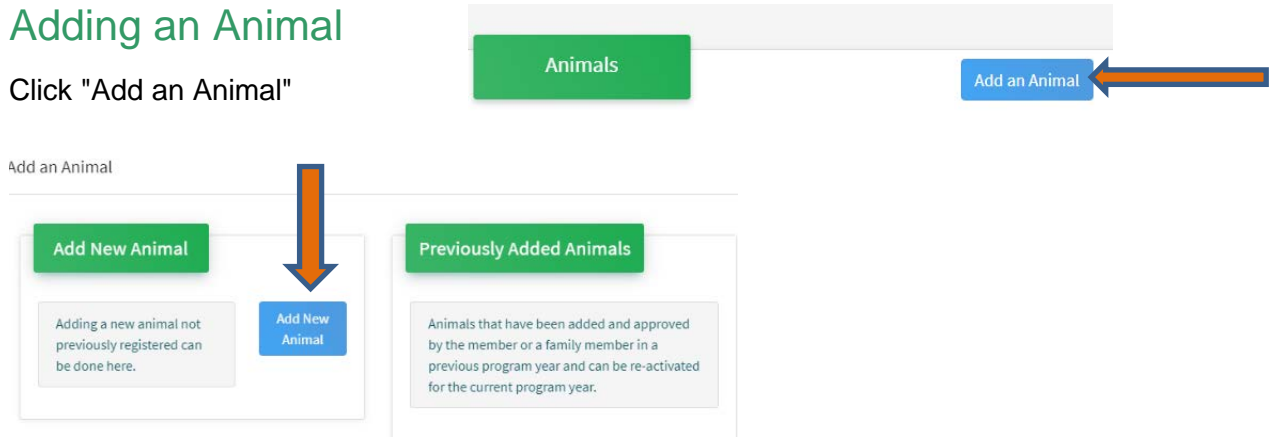
- **Smart Phone or Tablet**, click on the 3 bars in the top left corner



With either option, this will bring up a dropdown list to begin adding Animals.


4. Adding an Animal

- Click "Add an Animal"



The screenshot shows a navigation bar with a green 'Animals' button and a blue 'Add an Animal' button. An orange arrow points to the 'Add an Animal' button. Below the navigation bar is a section titled 'Add an Animal' with two columns. The left column is titled 'Add New Animal' and contains a text box with the text 'Adding a new animal not previously registered can be done here.' and a blue 'Add New Animal' button. An orange arrow points to this button. The right column is titled 'Previously Added Animals' and contains a text box with the text 'Animals that have been added and approved by the member or a family member in a previous program year and can be re-activated for the current program year.'

- Select Swine - Breeding, from the drop down. **REQUIRED:** Enter Animal Tag or "000", if unknown, click "Save"



The screenshot shows a form titled 'New Animal'. It has a dropdown menu for 'Animal Type' with 'Swine - Breeding' selected. Below it is a text box for 'tag' with a red asterisk indicating it is required. At the bottom right of the form are 'Cancel' and 'Save' buttons. An orange arrow points to the 'Save' button.

5. Next, click "Show Questions"

Show Questions

Back Next

- NOT REQUIRED:** Animal's name

Animal Name

Enter Unique Identifier (Example: Name of Animal)

- NOT REQUIRED:** Date of animal's birth or Birth Weight

Animal Birthdate

Choose a date

Enter the Animal Birth Date or Purchase Date

Birth Weight

Enter birth weight or weight when purchased

- **NOT REQUIRED:** Enter the Breed information. If Breed is not listed select “Mixed Breed” or “Other Breed” – Only select 1 Breed.

Breed

Enter the Breed Information. If Breed not listed select "Mixed Breed" or "Other Breed" - Only select 1 Breed.

- **NOT REQUIRED:** Enter the distinguishing colors or markings.

Colors And Markings

Enter any distinguishing color or markings

- **REQUIRED:** Enter ear notch for both Right and Left ear. Example: Right Ear 10 Left Ear 6 = 10-6

Earnotch

Ear Notch Right/Left (Example - Right Ear 10 - Left Ear 6 = 10-6)

- **NOT REQUIRED:** Enter Premises or Location ID

NAIS Premises ID

Premises/Location ID, if applicable in your county.

- **REQUIRED:** Enter Animal Gender, male or female

Animal Gender

- **NOT REQUIRED:** Sire Name

Sire Name

- **REQUIRED:** The Tag number be brought over from the first screen, as this is required. This field can be updated to reflect the correct tag of the animal.

Tag *required*

Enter County Tag Number, if no tag number enter 0 (Or Tattoo if used by your County)

6. Click “Next” to continue to the file uploads section

- **REQUIRED:** Swine (Image w/Animal) Please upload a photo with any distinguishing marks

Swine (Image w/Animal)



 Upload

- **NOT REQUIRED:** Swine Breeding - Additional Image
- **NOT REQUIRED:** Swine Breeding – Left Side Image
- **NOT REQUIRED:** Swine Breeding – Right Side Image
- **REQUIRED:** Swine Breeding - Tag please upload a photo of the ear tag

Swine Breeding - Additional Image



 Upload

- **NOT REQUIRED:** Swine Breeding (Registration Papers)
- **REQUIRED:** County Use Form (Swine –Breeding) Please upload [El Paso County 4-H/FFA Breeding Swine Form Registration Information](#)

County Use Form (Swine - Breeding)



 Upload

- **REQUIRED:** In one of the available upload sections please upload one of the following: [Youth Livestock Ownership Affidavit](#) or Lease Agreement or Bill of Sale (whichever is applicable)

Swine Breeding - Lease or Ownership Form, if required by your county



Upload

- Click next

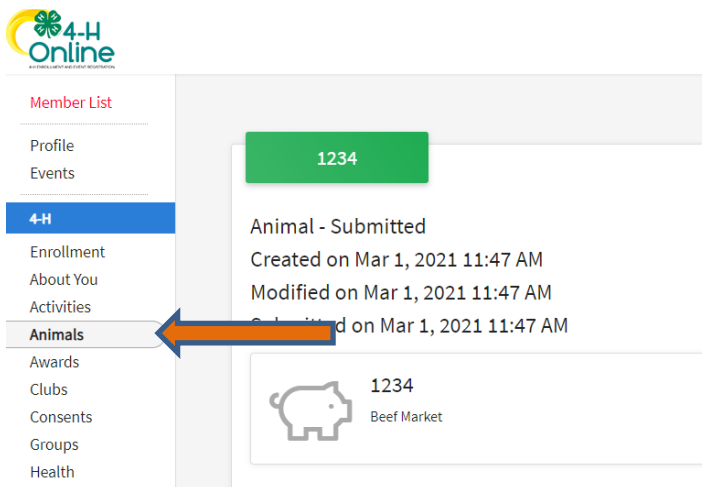


7. Confirm all information, then click 'submit'

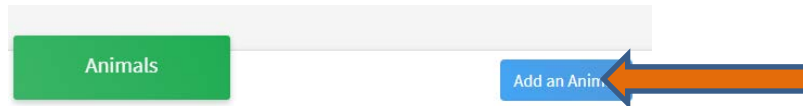


8. To add an additional animal

- From the submission confirmation screen, select the Animals tab on left side of the screen



- You should then see the option to 'Add an Animal':



9. EL Paso County Extension staff, will review all information. If more is needed, members can edit. Once "Approved", an email will be sent to your family account (example below) with a time and date stamp for each animal.



Your animal submission for [REDACTED] in 4-H has been approved.

Animal - Submitted
Created on Feb 4, 2021 5:29 PM
Modified on Feb 4, 2021 5:48 PM
Submitted on Feb 4, 2021 5:48 PM



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Beef Market

Questions, please contact Karla.Wiesner@colostate.edu.