



4-H Online 2.0 Animal Entry Guide

Breeding Beef Projects

**Note: For 4-H Members 8 and above*

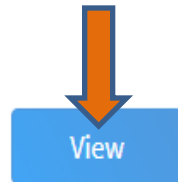
NOTE: Breeding Beef IDs must be entered before May 1.

1. Login to 4Honline.com

- Using your family email and password to log in

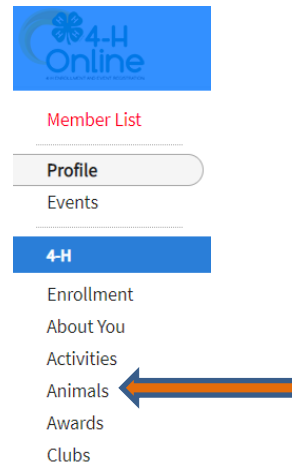
2. Click “View”, next to Member’s Name

Tucker Jeter #221671
Sep 18, 2010

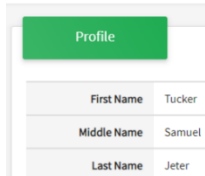


3. Locating ‘Animals’

- **Desktop**, select “Animals” from the left side navigation



- **Smart Phone or Tablet**, click on the 3 bars in the top left corner



With either option, this will bring up a dropdown list to begin adding Animals.



4. Adding an Animal

- Click "Add an Animal"

The screenshot shows a navigation bar with a green 'Animals' button and a blue 'Add an Animal' button. An orange arrow points from the right towards the 'Add an Animal' button.

- Select Beef Breeding
REQUIRED: Enter Tag Number.
Click "Continue"

The screenshot shows the 'Add an Animal' form. The 'Animal Type' dropdown is set to 'Beef Breeding'. The 'tag' field is empty and has a red border, indicating it is required. An orange arrow points from the right towards the 'Save' button.

5. Next, click "Show Questions"

Animal Entry is open for the current enrollment year. - Is all information complete? Check all county animal entry deadlines.

READ All County instructions for each animal species as county requirements vary.

Show Questions

Back Next



- **NOT REQUIRED:**

Animal Name

Enter Unique Identifier (Example: Name of Animal or Smaller Hereford)

- **REQUIRED:**

Animal Birthdate

Birth Date

- **NOT REQUIRED:**

Birth Weight

Initial weight at birth or purchase

- **NOT REQUIRED:** Choose the breed from the drop-down box. Choose *Other/Cross Breed or Mixed Breed. You can only choose **one** breed

Breed

Enter the Breed Information. If Breed not listed or is Mixed Breed, select "Other/CrossBred" - Only select 1 Breed.

- **NOT REQUIRED:**

Colors And Markings

Provide any specific animal colors and/or markings.

- **NOT REQUIRED:**

NAIS Premises ID

Premises/Location ID, if applicable in your county.

- **REQUIRED:** Select the animal gender from the drop-down box. Steers will need to be put under male.

Animal Gender



- The tag number entered on the first screen will carry over to this screen. Please verify that they tag number is correct for the animal entered above.

Tag *required*

Enter County Tag Number, if no tag number enter 0

6. Click “Next” to continue to the file uploads section

- REQUIRED:** Please upload a photo showing any distinguishing markings

Beef Breeding (Photo 1)




 Upload

- REQUIRED:** Please upload a photo of the ear tag

Beef Breeding (Photo 2)



 Upload

- NOT REQUIRED:** Use this if needed for additional distinguishing marks

Beef Breeding (Photo 3)



 Upload

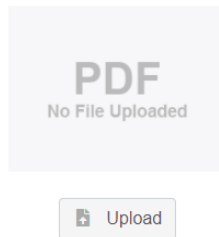


- **NOT REQUIRED:** County Use Form (Beef Breeding)



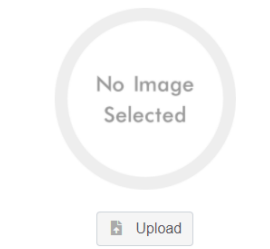
- **REQUIRED:** Brand Papers

Beef Breeding (Registration/Brand Papers)



- **REQUIRED:** Bill of Sale OR Breed Registration Papers, OR Youth Affidavit

Beef Breeding (Photo 4)




- **OPTIONAL:** Use this if needed for additional distinguishing marks



Beef Breeding (Photo 5)




 Upload

- **OPTION 3:** Bill of Sale

Bill of Sale (Beef Breeding), if required by your county




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- **OPTION 4 OR OPTION 5:** Youth Ownership Affidavit or Lease Agreement (whichever is applicable)

Lease Agreement or Ownership (Beef Breeding), if required by your county



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- Click next

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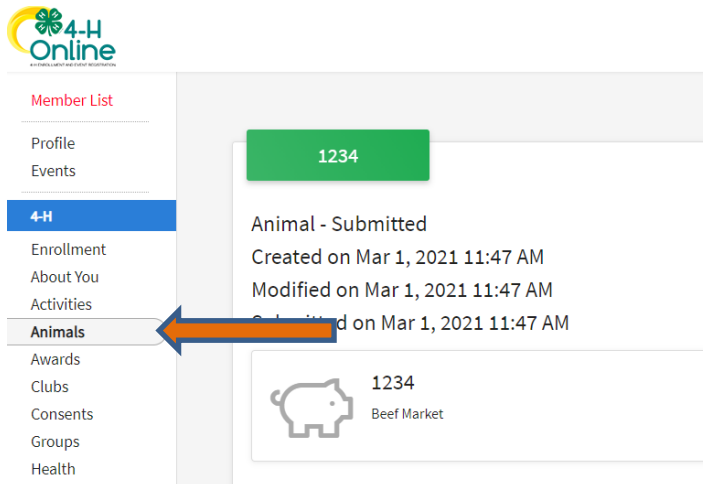


7. Confirm all information, then click 'submit'

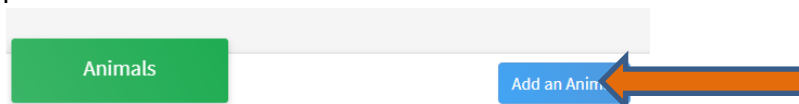


8. To add an additional animal

- From the submission confirmation screen, select the Animals tab on left side of the screen



- You should then see the option to 'Add an Animal':





- 9. EL Paso County Extension staff, will review all information. ***If the information is not complete the extension staff will send it back to be completed and the email will address the errors.*** Once “Approved”, an email will be sent to your family account (example below) with a time and date stamp for each animal. ***This must all be completed by May 1st, no exceptions.***



Your animal submission for [REDACTED] in 4-H has been approved.

Animal - Submitted
 Created on Feb 4, 2021 5:29 PM
 Modified on Feb 4, 2021 5:48 PM
 Submitted on Feb 4, 2021 5:48 PM



Questions, please contact Shawna.Lamothe@colostate.edu

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