

# 4-H Shooting Sports e-Record Rubric

## El Paso County 4-H

Revised 2025

Member  
Name: \_\_\_\_\_

Age Group:    Junior    Intermediate    Senior

<i>Page/Category</i>	<i>Complete: 10</i>	<i>Minor Errors: 8</i>	<i>Major Errors: 5</i>	<i>Unacceptable: 0-1</i>	<i>SCORE</i>
<b>Cover</b>	All cover information filled out and correct to include: Listing all disciplines, year in disciplines, age group, birthdate, age, name, 4-H club, and county.	Missing 1 piece of information	Missing 2-3 pieces of information	Missing 4 or more pieces of information; or missing signatures (must have 3 to include member, leader & parent)	
<b>Completion of Project</b>	All Signatures and dates, signed at the end of the project.	N/A	N/A	Missing any or all Signatures or dates ( <b>0 points and flagged as incomplete</b> ).	
<b>4-H Project Goals</b>	Total number of goals. (Juniors = at least 1 goal, Intermediates = at least 2 goals, Seniors = at least 3 goals)	One or two minor errors (spelling, grammar, etc.)	3-4 errors, inappropriate or missing information	No information listed, or minimum goal number not met.	
<b>4-H Projects This Year</b>	All 4-H Projects listed, or project description, with years.	One or two minor errors (spelling, grammar, etc.)	3-4 errors, inappropriate or missing information	No information listed.	
<b>Activities and Skills Learned in this project</b>	All information is filled out and correct which include: Complete total column, number of activities; complete list of trainings (mandatory & other) and project specific meetings/workshops/classes/contests. Do not include logged practices here.	Missing 1 piece of information	Missing 2-3 pieces of information	Missing 4 or more pieces of information	
<b>Leadership Development in this project</b>	All information is filled out and correct which includes: Complete total column, number of leadership development experiences; list of leadership participation (offices held, committee member, &/or list of activities organized or led).	N/A	N/A	Nothing listed or inappropriate for 4-H club or county involvement.	
<b>Citizenship/Community Service</b>	All information is filled out and correct which includes: dates, hours of participation, and club/county approved community service. <b>Must have at least one required to complete the project. Hours Column and dates must be filled out.</b>	N/A	N/A	Missing information. No community service listed or not appropriate to club/county level. ( <b>0 points-flagged as incomplete book</b> )	

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<b>Demonstration, Presentations &amp; Speeches</b>	All information is filled out and correct which include: any 4-H approved demonstration (does not have to be project specific if in multiple projects, but MUST be 4-H related). <b>Must have demonstration to complete project.</b> May also list any other 4-H presentations or speeches. Must have complete date column.	N/A	N/A	No 4-H approved demonstration or not 4-H appropriate to club/county level. <b>(0 points- flagged as incomplete book)</b>	
<b>Project Expense Record</b>	All information is filled out and correct. Every e-record should have at least one expense. <b>Expenses: Juniors</b> only: figure the cost of the specific ingredients or materials used for your final exhibit item or display board. Label the item "Exhibit" or "Board". <b>Intermediates/Seniors:</b> List items purchased <b>this year</b> for your project, such as tools, ingredients, class fees, fuel mileage, etc. (More pages can be added if needed) All should include their project fees.	Missing one source of legitimate expense/income, or 1-2 pieces of missing information or errors including dates, labels, totals or calculation errors.	Missing two sources of legitimate expense/income, or 3-4 pieces of missing information including dates, labels, totals or calculation errors. Poor effort on Return on Investment by Int/Sr.	Missing 3 or more sources of expense/income, 5 or more missing pieces of information. No Expense/Income information &/or Return on Investment not completed (Int/Sr)- 0 points.	
<b>Income Record &amp; Return on Investment (Intermediate &amp; Seniors ONLY)</b>	<b>Intermediates/Seniors:</b> List practice items you made & estimate the value by comparing it to a similar item you could buy. <b>Display boards have no value.</b> Record the amount of money you received for any items you sold as income. Intermediates/Seniors: Return on Investment must be completed. If no income, member should list "No Income/N/A, etc."	Missing one source of legitimate income, or 1-2 pieces of missing information or errors including dates, labels, totals or calculation errors.	Missing two sources of legitimate income, or 3-4 pieces of missing information including dates, labels, totals or calculation errors. Poor effort on Return on Investment by Int/Sr.	No Expense/Income information listed &/or Return on Investment not completed (Int/Sr)- 0 points.	
<b>Shooting Sports Inventory</b>	All information is filled out and correct. This information is what can be used year after year and does not include ammunition or fuel expenses/mileage. All safety equipment should be listed along with cleaning supplies. It should also include all other equipment used in the project, dates purchased, approximate value, model numbers if applicable, and date sold/traded/returned.	Missing 1-2 information including dates, values, model numbers, and whether the item was sold/traded/returned.	Missing 3-4 information including dates, values, model numbers, and whether the item was sold/traded/returned. Missing any safety equipment, cleaning supplies or any other major item.	Missing 5 or more pieces of information including dates, values, model numbers, and whether the item was sold/traded/returned. Missing any safety equipment, cleaning supplies or any other major item. No information listed (0 points).	

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<b>Discipline Log Record</b>	All information is filled out and correct. Member has all of their practices from beginning to end of project (can include state fair competition, if qualified). Practices are labeled formal (with club and leaders), informal (practice with family, no club or leaders), and official shoots (qualifying match/mandatory, county fair, and state fair). The log should include dates, comments, and scores appropriate to what they shoot (ie. shooting at cans or no official target = no score or n/a; official targets should keep score accordingly with # of hits/# of total possible). Correct calculations with no errors. <b>Only complete the logs that pertain to your project. Remove unused logs for other disciplines.</b>	1-2 errors including missing information, figures, labels or calculation errors.	3-4 errors including missing information, figures, labels or calculation errors.	5 or more errors or not done thoroughly. Page not done (0 points).	
<b>Goal Reflections Page</b>	Member should re-state goals from page 2. Member has completed the 1-5 scale, and gives an explanation of their rating.	1-2 errors (spelling, grammar, etc.)	3-4 errors including missing information.	Page not completed, or goals not re-stated.	
<b>Project Pictures</b>	Member has a minimum of 4 pictures. Pictures are project specific. Photos are captioned. Photos should show safety equipment. Photos should be taken at a safe angle (no safety violations) Photos CAN include community service and demonstration photos.	Member has a minimum of 4 pictures. Photos are captioned.	Member has less than 4 pictures, no captions. Or member has 2-3 captioned pictures. Member has photos that are not project specific of any sort.	Less than 2 pictures. Or 2-3 pictures but they do not have captions. No pictures at all (0 points).	
<b>4-H Story</b>	If typed, 4-H story uses standard, 12 point font with enough space to be read when inserted into a 4-H cover, or story is neatly handwritten within appropriate margins; uses proper grammar; shows project understanding, growth, and goal reflection; uses the outline; and length is appropriate based on age. (See e-record Story guidelines)	Story does not use 12 point font or has somewhat difficult to read handwriting. Minor grammatical errors. Shows project growth, understanding, reflection and uses the outline. Appropriate length based on age.	Major grammatical errors. Inappropriate length for age. Story still indicates growth, understanding, and reflection. Attempted to use outline. Difficult to read handwriting.	Story does not show growth, project understanding, goal reflection. Does not follow outline shows little effort; not legible.	
<b>TOTAL SCORE</b>					

**Juniors = 140 points possible**

**Intermediates/Seniors = 150 points possible**

**Blue- 100-90%. Red 89-80%. White 79-70%. Incomplete below 70%.**